Qube Property Management Data Cleanse and Assurance

When property data is inaccurate every decision takes longer, and costs more.

In many portfolios, core system data slowly degrades over time. Incomplete processing, duplicate inputs, and misaligned financial data create uncertainty in property accounting, service charge reporting, and day-to-day operations. Finance teams can spend hours correcting issues manually, while confidence in the numbers quietly erodes.

MRI Software's Data Cleanse & Assurance service is a targeted review and correction of core system data to ensure property accounting, service charge reporting, and operational outputs are accurate and reliable.

Built from real client engagements, the service focuses on identifying common data issues that build up over time, incomplete processing, inconsistent setup, and misaligned financial data, resolving them through a structured, low-disruption approach.

The outcome is cleaner data, clearer reporting, reduced manual correction, and greater confidence for finance teams, managing agents, and stakeholders.

This service can be delivered as a one-off cleanse, pre year-end health check, post-migration tidy-up, or alongside ongoing property accounting support from our Managed Services team.

Strengthening your financial & property data foundations

1. What we cleanse & validate

- Bank reconciliations not completed or periods not closed
- Missing bank transactions impacting expenditure and reporting
- Transactions posted to incorrect properties or funds
- Expenditure invoices paid at bank but not processed in QPM
- Contractor invoices loaded but not paid
- Leaseholder receipts not posted in line with bank statements
- Leaseholder receipts posted but not settled, impacting available funds reporting
- Duplicate, reversed, or correcting journals created due to prior errors

2. Leaseholder & Service Charge Data

- Leaseholder opening balances not loaded or incorrectly loaded
- Leaseholder budget charges not raised for the year
- Partial or missing charges on specific properties or units
- Charges raised with incorrect frequencies, causing over/under billing
- Charges posted but invoices not run
- Invoices run but not issued or mail merged correctly
- Budget data uploaded to documents but not loaded against the fund

3. Property, Fund & Year-End Setup

- Property and fund year-end dates misaligned with service charge accounts
- Missing or incomplete year-end dates
- Fund dates not set up correctly, impacting posting and reporting
- Periods left open incorrectly, allowing late or duplicate postings

4. Chart of Accounts & Nominal Mapping

- Incorrect nominal accounts linked to properties or funds
- Inconsistent nominal usage across similar properties
- Expenditure or income mapped in a way that distorts reporting
- Legacy nominals still in use following structural or portfolio changes

5. Budget & Charge Structure Alignment

- Budget setup not aligned to charge rules at leaseholder or tenant level
- Charge frequencies not matching approved budgets
- Budget versions loaded but not activated
- Budget values not rolling forward correctly year on year

6. Data Consistency & System Hygiene

- Properties, units, or leaseholders no longer active but still transacting
- Inconsistent naming conventions affecting reporting and exports
- Incomplete setup preventing automation or downstream processes

If you'd like to learn more about our Data Cleanse & Assurance service and discover how we can help you gain a clear picture of your portfolio, please contact your MRI representative.

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7. Typical Outcomes for Clients

- Accurate service charge and financial reporting
- Reduced reconciliation issues and manual corrections
- Improved confidence ahead of year-end or audit
- Cleaner foundations for outsourcing or system optimisation
- Better use of QPM functionality with less operational friction